

APPLICATION FOR REGISTRATION OF NEW ZEALAND CITIZENSHIP BY DESCENT

CITIZENSHIP

Raraunga

Please read the following information carefully before completing the application form

<p>Who may be registered as a New Zealand citizen by descent?</p>	<p>Any person born outside New Zealand on or after 1 January 1978 and whose mother or father was a 'New Zealand citizen otherwise than by descent' at the time of that persons birth may be registered as a New Zealand citizen by descent.</p>
<p>How do I know if my mother or father was a 'New Zealand citizen otherwise than by descent' at the time of my birth?</p>	<p>To be a New Zealand citizen otherwise than by descent your mother or father will probably have been either born in New Zealand or will have received a grant of New Zealand citizenship before you were born. There are other ways that a person can be a New Zealand citizen otherwise than by descent. The Citizenship Office can provide more information concerning these.</p>
<p>What does registration do?</p>	<p>Having your citizenship by descent registered means that you will continue to be a New Zealand citizen by descent. It also provides evidence of your citizenship for passport and other purposes.</p>
<p>How long will it take?</p>	<p>Processing an application takes 20 working days on receipt of a correct application, (except for overseas adoptions). Extra time should also be allowed for delivery to and from the Citizenship Office.</p>
<p>Documentation required to establish claim to New Zealand citizenship by descent. All Documents must be original. Photocopies will not be accepted.</p>	<p>Original Documents: Are required to enable a person's claim to citizenship by descent to be determined. We require:</p> <p>Full Official State Birth Certificate: (of person being registered) As well as the person's name, place and date of birth this records the person's parent(s) names and place and date of birth.</p> <p>Full Birth Certificate: (of New Zealand citizen parent) This is required where the parent through whom the claim is made was born in New Zealand. This document should contain the name of the New Zealand citizen parent AND the names of <i>their</i> parents.</p> <p>Marriage Certificate(s): (of parent of person being registered) (of the person being registered) These are required in all cases where: the parent through whom the claim is made has been married; or the person whose citizenship is being registered has changed their name on marriage.</p> <p>Citizenship Certificate: (of New Zealand citizen parent) This is required where the claim to citizenship is through a parent who received a grant of citizenship.</p> <p>Adoption Order: This is required where the person being registered has been adopted outside New Zealand.</p> <p>Deeds of Paternity: These are required when the claim to New Zealand citizenship is through the father and your parents were not married when you were born. (Please refer to question 'Were my parents married at the time of my birth?' on page 2).</p> <p>Current Passports of both Parents: These are required only when Deeds of Paternity are to be completed,</p> <p>Proof of Identity/ Passport Photos: This section must be completed and passport photos must also be provided unless accompanying a passport application.</p> <p>Change of Name Documents: Any official change of name documents are required eg, deed poll Certificate, either for you or your parents.</p>

Were my parents married at the time of my birth?

If the claim to citizenship is through the mother, the parents do not have to have been married at the time of the person's birth in order to establish a claim to citizenship. This will mean that the father's details will not be included on the citizenship certificate if it is being issued outside of New Zealand.

If the claim is through the father and the parents were not married at the time of the person's birth, paternity will need to be established.

Where the person was born in Australia, Fiji or United Kingdom, paternity is usually established by the father being named on the person's birth certificate.

Where the person was born in any other country, paternity is usually established by the completion of deeds of paternity by both parents.

Deeds of paternity forms can be obtained from the Citizenship Office, a New Zealand Embassy, or can be downloaded from our website. If you are applying at a New Zealand Embassy or High Commission and you require deeds of paternity, you need to allow an additional 3-4 weeks for processing, as all such applications are referred to New Zealand.

Was I adopted?

A person who has been adopted outside New Zealand by a parent who is a New Zealand citizen otherwise than by descent **may** be a New Zealand citizen by descent. However, the adoption must fulfil several criteria.

The Citizenship Office of the Department of Internal Affairs will be able to provide you with information concerning the criteria.

Documents in a language other than English

Documents that are in a language other than English will require translation. In New Zealand, the Internal Affairs Translation Service does this. The New Zealand Translation Service has standard fees for the translation of birth and marriage certificates. (See fees and payment section on last page). If you are applying from overseas and your documents are in a language other than English, they must be translated either by the authority that issued them or by the Internal Affairs Translation Service in New Zealand. In the case of an overseas adoption, additional time for processing may be required. Please note - the application is not correct until the translation is completed.

Will my children be New Zealand citizens?

Any children that you have who are born in New Zealand will be New Zealand citizens by birth.

The registration of your citizenship continues your status as a New Zealand citizen by descent. However, it does not enable you to pass on New Zealand citizenship to any children that you may have who are born outside New Zealand.

You may wish to contact the Citizenship Office to determine your eligibility to apply for a grant of New Zealand citizenship. Any children that you have who are born outside New Zealand after you have received the grant of citizenship will have a claim to New Zealand citizenship by descent.

Fee

The application fee for the registration of New Zealand citizenship by descent provides for the registration and the issue of one (1) Certificate of New Zealand Citizenship by Descent. When an application is made for a person who is ineligible for registration the application fee is **non-refundable**.

Additional copies of the Certificate of New Zealand Citizenship by Descent may be purchased from: The Citizenship Office, Department of Internal Affairs, Wellington, New Zealand.

Applying from overseas

Unless a courier fee is paid by the applicant all documents to be returned to overseas addresses will be sent by standard air mail. To find out about the courier fees please contact the Citizenship Office.

REGISTRATION OF CITIZENSHIP BY DESCENT

1 **Name** Family name Given names Mr Mrs Miss Ms (circle)

Show given names from full birth certificate of person being registered, unless name has legally changed (eg by marriage, deed poll, statutory declaration)

Any other names used now or in the past

How has the name changed? marriage deed poll or common use
(provide original documents) statutory declaration

2 **Identification** Birthplace (town, country)

Please enclose original full birth certificate (showing parents' names) of person being registered

Birthdate (day, month, year)

Sex (please tick) male female

3 **Parent who is New Zealand Citizen** Family name Given names Mr Mrs Miss Ms (circle)

Show parent's names from certificate unless parent's name has been legally changed (eg by marriage, deed poll, statutory declaration)

If parent's name has changed please tick and provide evidence
 marriage deed poll or common use other (please explain)
statutory declaration

Birth place (town, country)

Birthdate (day, month, year)

Sex (please tick) male female

Parent's claim to New Zealand citizenship (please tick and provide evidence)

Birth in New Zealand
 Grant of New Zealand Citizenship
 Official statement of confirmation of New Zealand citizenship

Please provide:

- full New Zealand birth certificate, or
- citizenship certificate, or
- official statement of confirmation of New Zealand citizenship of parent whom claim to citizenship is made through

4 **Details of Other Parent** Family name Given names

5 **Person Making Application for Registration** Family name Given names Mr Mrs Miss Ms (circle)

Please provide full contact details of person who completed this application form

Address Street _____
Suburb _____
Town/City _____ Country _____

Telephone (home) _____ (work) _____
(fax) _____ (fax) _____
(email) _____

PLEASE NOTE:
This is the address that the completed certificate will be sent to.

REGISTRATION OF CITIZENSHIP BY DESCENT (CONTINUED)

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Documentation

Original documents must be provided
DO NOT SEND PHOTOCOPIES

If additional documents are required to establish claim to citizenship these will be requested

Checklist of documents enclosed.

- Person's full birth certificate
- Adoption order
- Parent's full birth certificate showing birth in New Zealand
- Parents' marriage certificate(s)
- Parent's citizenship certificate
- Deed poll or change of name by statutory declaration
- Official statement of confirmation of citizenship
- Deed(s) of paternity
- Proof of Identity Form Two passport size photos (see page 6).
- Passports of both parents (only when deeds of paternity are required). Divorce documents
- Fee
- Other (please specify)

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Privacy Act

Collection and use of information provided in support of application

This application form requires you to produce certain information in support of your application. However, the decision to supply the information is voluntary. If you do not produce sufficient information to enable a claim to New Zealand citizenship by descent to be determined, the application will be declined.

The collection of this information is required to see if the requirements of section 7 of the Citizenship Act 1977 are met, to process the application and for other lawful purposes. The information you provide in the form is collected and held by: Department of Internal Affairs, PO Box 10-526, Wellington, New Zealand and the Ministry of Foreign Affairs and Trade.

You have a right of access to and correction of personal information you have provided under the Information Privacy Principles of the Privacy Act 1993.

I authorise the Department of Internal Affairs to make any other enquiries in order to determine the claim to New Zealand citizenship of

Fill in name of person to be registered

Signature _____ **Date** _____
of person who completed this application form

Lodging an Application

Completed applications or any queries concerning registration of New Zealand citizenship by descent can be sent to:

The Citizenship Office
Identity Services
Department of Internal Affairs
PO Box 10-526, Wellington, New Zealand
tel 64-4-474 8123
0800 22 51 51 (within New Zealand only)
fax 64-4-382 3561
email staykiwi@dia.govt.nz

Applicants who are residing outside New Zealand may lodge their application at some New Zealand High Commissions, Embassies or Consulates.

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Fees and Payment

Please enclose a fee of **NZ\$200.00 per applicant.**

The translation fee for birth and marriage certificates in a language other than English (if required) is NZ\$40.00 per translation.

Please do not send cash

Cheque / Bankdraft - Please make payable to "Department of Internal Affairs"	
Please charge my:	Mastercard / Bankcard <input type="checkbox"/> Visa <input type="checkbox"/> Expiry date: <input type="text"/>
Credit Card Number:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Print Full name of Cardholder:	<input type="text"/>
Amount:	NZ\$ <input type="text"/>
Signature:	<input type="text"/>

*This form must be completed by your witness in their own handwriting
Please provide two passport size photos of the applicant - see page 6*

Can you act as a witness?

To act as a witness you must:

- be aged 16 years or over; and
- not be a relative; and
- EITHER
- - must have known the applicant for more than 12 months
- OR
- - since birth if the child is under 12 months old

Personal details of the witness

Surname or family name _____

Given or first names _____

Occupation _____

Date of Birth Day _____ Month _____ Year _____

Home or Business Street Address _____
(not a Post Office Box) Number _____ Street _____

Town or City _____ Country _____

Home phone number () _____

Work phone number () _____

E-mail address _____

Declaration

I declare that I have known:

Surname or family name of applicant _____

Given or first names of applicant _____

for _____ years/months and can confirm their identity.
I have written the FULL name of the applicant, dated and signed my own name on the back of one photograph.

Signature of witness

Date

